

## **OCC Shoebox 2018 Campaign-- West Anglia Area. Training and Processing dates.**

**Each year everyone volunteering at the warehouse (in whatever role) needs to come to an Induction/Training session. Changes do occur each year.**

*If these dates are unsuitable Training will take place at beginning of your first session. What with Registration (including viewing Data protection Policy) and daily sign-in it is useful to put aside at least 2 hours when volunteering.*

There are a variety of tasks wanted including transport for others to get to the warehouse and back home, meet and greet at Reception, a cake or batch of scones for the workers, general goffers, as well as checking/processing and cartoning.

### **Induction/Training dates Huntingdon Methodist Church 17 High Street Huntingdon PE28 3TE**

**Thursday 1<sup>st</sup> November 11-12.30pm and Tuesday 6<sup>th</sup> November 7.30pm**

*(There may be a date in St Ives Town if requested)*

**At the warehouse -Tuesday 20<sup>th</sup> November 10.15 am.**

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### **Processing dates at Burleigh Hill Farm Somersham Road St Ives PE27 3LY**

Thursday 15<sup>th</sup> November 10 – 1pm. Saturday 17<sup>th</sup> November 10 – 1pm

Tuesday 20<sup>th</sup> November 10 -4pm, Wednesday 21<sup>st</sup> 10 -4pm, Thursday 22<sup>nd</sup> 10 -4pm,

Friday 23<sup>rd</sup> 10 -4pm, and Saturday 10 – 1pm.

Tuesday 27<sup>th</sup> November 10 – 4pm, Wednesday 28<sup>th</sup> 10 – 1pm, Thursday 29<sup>th</sup> 10 -4pm,

Friday 30<sup>th</sup> 10 -4pm and Saturday 10 -1pm

Monday 3<sup>rd</sup> December 10 – 4pm, Tuesday 4<sup>th</sup> 10 -4pm, Wednesday 5<sup>th</sup> 10 - 4pm,

Thursday 6<sup>th</sup> 10 – 4pm.

**NB** Evening sessions? please ask if able. *Additional dates or times may get added/ changed at short notice.*

Please bring your own snacks/meals as necessary-- Microwave/ fridge / tea and coffee present. **Warm clothing-- “layers” and footwear is advisable.**

**Enquiries?** Joint Warehouse Managers : Sue Hooks 07871382724

[suemhooks@googlemail.com](mailto:suemhooks@googlemail.com) and Sue Shorter 07717 407917 [b.shorter@btinternet.com](mailto:b.shorter@btinternet.com)

Volunteers Coordinator : Amanda Mckillop 07783 921691 [amanda.mckillop@outlook.com](mailto:amanda.mckillop@outlook.com)

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